



Accredited Standards Committee C63®  
Electromagnetic Compatibility  
Subcommittee 3 - International Standardization  
Approved Meeting Minutes

Chair: Poul Andersen  
Vice Chair: Werner Schaefer  
Rotating Secretary: Zhong Chen  
Nov 11, 2014 - Compliance Testing Mesa, Arizona

1. **Call to Order: Chair started @ 2:15pm**
  - 1.1 **Opening remarks and Announcements: Chair**
  - 1.2 **Meeting logistics announcements: Host**
  - 1.3 **Introductions: Secretary**

**Attendees:**

Members: Poul Andersen (Chair), Zhong Chen (Secretary), Don Heirman, Ed Hare, Nate Potts, Steve Whitesell, Andy Griffin, Dan Hoolihan, Marcus Shellman, Victor Kuczynski

Observers: B. Hackett, Dheena Moongican, Michael Duncanson, Ken Carrigan, Tom Wojtaszek, Jeff Siberberg, David Schaefer, Jim Mills, Jerry Ramie, Chris Dilay

2. **Approval of the Agenda: Secretary**

Moved by Don Heirman, seconded by Dan Hoolihan to approve the agenda.  
Unanimously approved.
3. **Presentation of patent slides: Secretary**

Reviewed the patent slides, and there was no notice of patent issues.
4. **Presentation of meeting attendance fee schedule: Secretary**

No issues noted
5. **Approval of minutes of previous meeting: Secretary**

Minutes were posted on line. Moved by Don Heirman, Seconded by Dan Hoolihan.  
Minutes were unanimously approved.
6. **Review of Subcommittee Membership: Chair**
  - 6.1 **Review of subcommittee membership – members at risk**

None at risk members at this time.
  - 6.2 **Review of Working Group 1 membership**
  - 6.3 **Consideration of new members**

No applications
  - 6.4 **Selection of Secretary for Spring 2015 meeting – SC 2 Chair (Dilay)**
  - 6.5 **Review of Scope**

No changes to posted scope

## Analysis Review and/or Establish Time Frame for Completion

C63 <sup>®</sup> Document	SC	Subject	International Document	Review Leader
C63.4	SC1	Measurements	16.2.X, CISPR 32	Heirman
C63.5	SC1	Antenna Calibration	16.1.6	Camell/DeLisi
C63.15	SC5	Immunity	61000-4-X, CISPR 35, 16.1.6	Whitesell
C63.16	SC5	ESD	61000-4-2	Whitesell
C63.19	SC8	Measurement Hearing Aid Compatibility	IEC60118-13	Berger
C63.24	SC5	Generic On-Site Meas.	*	Berger
C63.25	SC1	Test Site Validation Antenna calibration site	16.1.4 16.1.5	Camell/Sigouin
C63.26	SC1	Licensed Transmitters		Wall
C63.27	SC7	Co-existence	IEC 62657-2	Berger
C63.28	SC2	Best Practices		Dilay

\*Emission equivalent is IEEE 473

**Status of the above documents relative to international harmonization:**

**C63.4- Discuss after publication: Heirman**

Don Heirman: Published in June 2014. Requested to FCC to adopt the newest publication. Hope to prepare a US position paper for CISPR presentation.

**C63.5- Discuss after publication: Camell (replaced by DeLisi)**

**C63.15- Recommendation on action: Whitesell**

Steve Whitesell stated that C63.15 was published in 2010. 5 year review is coming up. PINC is being prepared for discussion. C63.15 will be put on hold to be considered in the next meeting till publication.

**C63.16- Discuss after publication: Whitesell**

**C63.19- Report on industry discussion: Berger**

Steve Berger was not present.

**C63.24- Discuss after publication: Berger**

Steve Berger was not present

**C63.25- Discuss after publication: Camell (replaced by Sigouin)**

**C63.26– Discuss after publication: Wall**

**C63.27- Discuss after publication: Berger**

## **C63.28- Discuss after publication: Dilay**

### **7. Additional ASC C63<sup>®</sup> membership standards that need SC3 analysis for possible contributions to International Standards activity and vice versa: Chair**

### **8. Other Old Business and discussions**

#### **8.1 Issues from IEC (including CISPR), ISO and other international standards activity potentially affecting US standards development: Chair**

Don Heirman stated that C63 had some initial discussions on smart grid. Don recommends bringing up the topic again. Don intends to bring the topic to the C63 main committee agenda.

A. Griffin brought up the topic on wireless power transfer. Discussed the activities in IEC and other international activity.

#### **8.2 Report from WG1 on C63.12: Andersen**

The draft of C63.12 has undergone the mandatory IEEE Editorial review with few items notes. The balloting group was formed and balloting is underway. As of the meeting, three ballots (all affirmative) had been received. Two of those had comments which were reviewed on 11-11-14. The ballot closes Friday Nov 14<sup>th</sup>. The WG will review additional comments in December if/when they come in.

### **9. New Business: Chair**

**10.1 To Note the initiation of C63.28 which has potential overlap with SC3 on international standards and SC5 on immunity standards. Interested parties should get involved in SC2 WG2.**

### **10. [C63.org](http://C63.org) website use and updates: Web Content Manager (Jerry Ramie)**

The website is shown and is basically up to date. Minor updates need to be done to the info in the roster page.

### **11. Review of the action items from previous meetings: Secretary**

**12.1. None open**

### **12. Time and place of next meeting: Chair**

Date and venue will be finalized in the main committee meeting.

### **14. Closing remarks and Adjournment: Chair**

The meeting was adjourned at 3:00pm.